



INDRAPRASTHA COLLEGE FOR WOMEN
University of Delhi
31, Sham Nath Marg, Delhi – 110054
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3rd June, 2016

ipc/48106

TENDER NOTICE

Sealed quotations are invited from reputed printing agencies/ firms for printing of College prospectus and other forms as per details given below

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| 1. College Prospectus (in English) (55 pages approx.) | 1200 Nos. |
| 2. College Prospectus (in Hindi) (55 pages approx.) | 300 Nos. |
| 3. College Admission Forms | 2000 Nos. |
| 4. MA Admission Forms | 250 Nos. |
| 5. Cancellation Receipts | 500 Nos. |
| 6. Identity Card Forms | 2000 Nos. |
| 7. Provisional Admission Slips | 300 Nos. |
| 8. Student's Undertaking Form | 2000 Nos. |
| 9. Anti-Ragging Affidavit | 2000 Nos. |
| 10. Application Form for Cancellation of Admission | 500 Nos. |

Terms & Conditions:-

1. The last date of submission of tender is 14th June 2016 upto 4:00 pm.
2. The rate of VAT/ other taxes whichever is applicable should be clearly indicated.
3. TDS as applicable shall be deducted as per norms. Please submit copy of PAN Card.
4. The printed materials to be supplied on or before the deadline as given to the agency/firm.
5. Rate to be quoted for per copy/form.
6. Sample can be seen from the College Office during working hours on any working day.
7. Number of pages, if changes, rates will be applicable on pro-rata basis.
8. No quotation will be entertained after due date.
9. College reserves the right to reject any bid without giving any prior notification to the bidder.

(Dr. Babli Moitra Saraf)
Principal